

Regional CASAS Administrator
Site Report

Site observed: _____

1. Was the area the test was administered appropriate for test administration?
(away from outside distractions, appropriate lighting, etc.)

Yes No

If no, what should be changed? _____

2. Did the test administrator follow the directions as directed in the manual?

Yes No

3. Did the test administrator time each section of the test accurately?

Yes No

4. Did the test administrator give accommodations appropriately if requested?

Yes No NA

5. Was the appraisal scored accurately?

Yes No

6. Were the appropriate levels of the CASAS given to students?

Yes No

7. Was an accurate scale score determined?

Yes No

8. Were the tests stored securely?

Yes No

Would you recommend any further training for this administrator and if yes what?

Yes No
